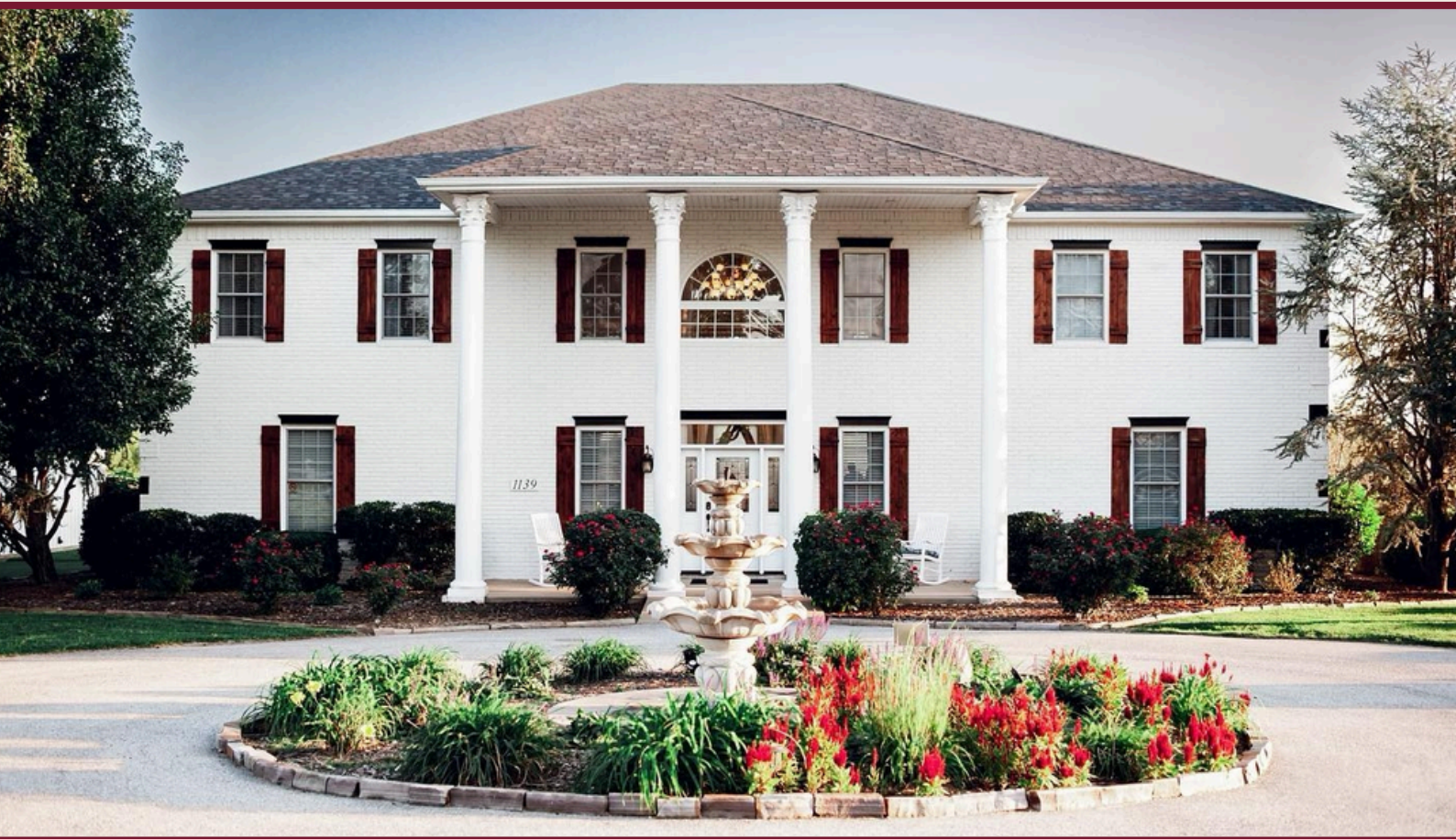


The MANSION at the ORCHARD

Weddings and Events



Welcome to The Mansion at the Orchard, a majestic wedding destination nestled in the heart of Bentonville, Arkansas. With its stunning 3-acre property and over 5,500 feet of indoor space, our venue offers a serene and picturesque backdrop for your special day. Step into our beautiful and elegant wedding mansion, featuring a grand ballroom capable of hosting up to 100 guests, as well as expansive outdoor space accommodating up to 350 guests. Enjoy the peaceful surroundings, complete with two scenic ponds and an outdoor patio area, ideal for capturing timeless photography moments.

In addition to our breathtaking surroundings, we provide lodging for up to 16 guests, ensuring comfort and convenience for you and your loved ones. Situated just moments away from XNA airport and nearby hotels, our venue is easily accessible. Explore our large, fully stocked kitchen, perfect for caterers' use, along with ample parking for your guests.

Experience luxury in our stunning wedding suites, designed to pamper and prepare you for every stage of your wedding journey. From intimate ceremonies to lavish receptions, our venue can accommodate every aspect of your celebration, including your ceremony, reception, wedding shower, engagement party, and rehearsal dinner.

We are excited to welcome you and your loved ones for an unforgettable celebration at The Mansion at the Orchard.



VENUE AMENITIES

- AIR CONDITIONED/HEATED INDOOR CEREMONY/RECEPTION SPACE (UP TO 100 GUESTS)
- OUTDOOR CEREMONY/RECEPTION SPACE (UP TO 350 GUESTS)
- BRIDAL SUITE WITH PRIVATE BATHROOM
- GROOM'S SUITE WITH PRIVATE BATHROOM
- RESTROOMS FOR GUESTS
- SETUP AND BREAKDOWN (VENUE TABLES AND CHAIRS ONLY)
- 100 INDOOR GOLD CHIAVARI CHAIRS
- 100 OUTDOOR WHITE GARDEN CHAIRS
- 18 SIX FOOT RECTANGLE TABLES
- 2 FOUR FOOT RECTANGLE TABLES
- 1 32" ROUND TABLE
- CARD/GIFT ENTRYWAY TABLE
- 9 FOOT WOODEN BANQUET TABLE
- 6 FOOT WOODEN DESSERT, TABLE
- USE OF LARGE CATERERS KITCHEN
- USE OF PA SPEAKER AND HANDHELD MICROPHONE
- ONE HOUR REHEARSAL (DAY OF OR DAY BEFORE)
- ONE HOUR ENGAGEMENT PHOTO SESSION

PACKAGES & PRICING

The Rose

14 HOURS
(FROM 10AM-MIDNIGHT)

MONDAY-THURSDAY: \$2990
FRIDAY OR SUNDAY: \$3990
SATURDAY: \$4990

LOW SEASON
(DEC, JAN, FEB, JULY, OR AUG)

MONDAY-THURSDAY: \$1990
FRIDAY OR SUNDAY: \$2690
SATURDAY: \$3390

The Lily

8 HOURS
(FROM 10AM-MIDNIGHT)

MONDAY-THURSDAY: \$1990
FRIDAY OR SUNDAY: \$2990
SATURDAY: \$3990

LOW SEASON
(DEC, JAN, FEB, JULY, OR AUG)

MONDAY-THURSDAY: \$1390
FRIDAY OR SUNDAY: \$1990
SATURDAY: \$2690



THINGS TO NOTE:

- 40% IS DUE AT THE TIME OF BOOKING IN ORDER TO RESERVE A DATE.
- A \$500 DAMAGE DEPOSIT IS REQUIRED ONE MONTH PRIOR TO THE EVENT.
- DAY-OF EVENT INSURANCE IS REQUIRED ONE MONTH PRIOR TO THE EVENT.

EVENTS ON HOLIDAY WEEKENDS/DAYS WILL HAVE AN ADDITIONAL \$500 FEE ON THEIR INVOICE, INCLUDING:

- NEW YEAR'S EVE
- MEMORIAL DAY WEEKEND (FRI-SUN)
- FOURTH OF JULY WEEKEND (FRI-SUN)
- LABOR DAY WEEKEND (FRI-SUN)
- THANKSGIVING (FRI-SAT)
- CHRISTMAS WEEKEND

THESE PRICES DO NOT REFLECT TAXES OR DAMAGE DEPOSIT

LODGING



ENJOY OUR ELEGANT ROOMS AT THE MANSION

The Mansion at the Orchard offers a unique wedding venue experience, providing lodging options for added convenience. Guests love the opportunity to stay on-site after the celebration, eliminating the need for additional travel. Whether you choose to rent one room or the entire venue, our lodging service is a popular add-on. Additionally, guests who prefer not to worry about transportation late at night often opt for single-room rentals.

Individual room rentals for the night following the wedding:

- 2 rooms with one king bed
- 3 rooms with two queen beds
- Each room includes a private bathroom
- TV in each room

Pricing: \$129 per room

Check-in: 2:00 PM

Checkout: 9:30 AM

(Please note: Access to the kitchen or venue space is not included.)



ADDITIONAL SERVICES

DINNERWARE RENTALS

The Classic \$2.50 per person

Per person, this package includes:

- 1 White Dinner Plate
- 1 Fork
- 1 Knife
- 1 Spoon
- Choice of 1 glass: Water Goblet, Wine Glass, or Champagne Flute

The Elegant \$5.50 per person

Per person, this package includes:

- 1 White Dinner Plate
- 1 Dessert Plate
- 1 Gold Charger
- 1 Fork
- 1 Salad/Dessert Fork
- 1 Knife
- 1 Spoon
- Choice of 2 glass: Water Goblet, Wine Glass, or Champagne Flute

EARLY CHECK-IN

Early Check-in - \$400

Start your wedding day right by checking into the venue two hours earlier than your rental time.

Upon Availability



SHUTTLE

On-Demand Shuttle Service: Starting at \$30

Enjoy the convenience of our shuttle service, including a spacious 15-passenger van, for guests traveling to the venue from the airport and local hotels.





ADDITIONAL SERVICES

STAFFING



\$30/per staff/hourly

Ensure a seamless wedding day with general staffing, allowing you to enjoy every moment without worrying about logistics.

- Minimum to book : 2 staff for 3 hours
- Table and chair setup (during flip of space between ceremony and reception)
- Bussing/waitstaff
- Walk away clean-up service



DJ

In-House DJ Service - \$800

Elevate your event with our in-house DJ and lighting package, guaranteeing a seamless blend of music and ambiance.



OFFICIANT

On-Site Officiant - \$200

Experience a personalized ceremony tailored to your love story. Your perfect moment, beautifully officiated.





FAQ'S

WHAT ARE THE REQUIREMENTS TO HOLD AN EVENT DATE?

WE REQUIRE 40% OF THE BOOKING PRICE AS WELL AS A SIGNED CONTRACT IN ORDER TO HAVE YOUR DATE(S) RESERVED.

HOW MUCH IS THE REFUNDABLE DAMAGE DEPOSIT AND WHEN IS IT DUE?

THE REFUNDABLE DAMAGE DEPOSIT IS \$500 AND IS DUE ONE MONTH BEFORE YOUR EVENT. PLEASE NOTE THAT ACCESS TO THE VENUE WILL NOT BE GRANTED UNTIL THE DAMAGE DEPOSIT IS RECEIVED.

WHAT IS THE PAYMENT SCHEDULE?

OUR PAYMENT SCHEDULE BEGINS WITH A 40% DEPOSIT DUE UPON BOOKING. PAYMENTS CAN BE MADE INCREMENTALLY THEREAFTER, WITH THE FULL BALANCE REQUIRED 60 DAYS BEFORE YOUR WEDDING DAY.

WHAT IS THE CANCELLATION/RESCHEDULE POLICY?

CANCELLATION: IF YOU CANCEL, YOU FORFEIT THE ENTIRE RESERVATION FEE. IF WE REBOOK YOUR DATE, YOU'LL RECEIVE A 50% REFUND. CANCELLATIONS WITHIN 180 DAYS OF THE EVENT REQUIRE PAYMENT OF THE FULL BALANCE.

RESCHEDULING: YOU CAN RESCHEDULE FOR A FLAT FEE OF \$1,000 IF DONE 180 DAYS BEFORE THE ORIGINAL DATE. RESCHEDULING IS ALLOWED ONCE PER CONTRACT AND MUST BE CONFIRMED WITH A NEW PROPOSAL SIGNED BY BOTH PARTIES.

DO YOU REQUIRE DAY-OF EVENT INSURANCE?

DAY-OF EVENT INSURANCE IS REQUIRED FOR YOUR PEACE OF MIND AND PROTECTION. DON'T WORRY IF YOU'RE UNSURE WHERE TO START – WE'RE HERE TO HELP WITH RECOMMENDATIONS IF NEEDED.

CAN WE CHOOSE OUR OWN EVENT VENDORS?

ABSOLUTELY! WE LOVE MEETING LOCAL VENDORS AND WE ENCOURAGE YOU TO USE ANY LICENSED COMPANY OF YOUR CHOOSING. CHECK OUT OUR PREFERRED VENDORS LIST FOR RECOMMENDATIONS!

WHAT IS YOUR ALCOHOL POLICY?

BEER AND WINE ARE ALLOWED FOR SELF SERVICE, AND IS LIMITED TO 4 DRINKS PER GUEST. ANY HARD ALCOHOL/COCKTAILS ON THE PREMISES REQUIRES A LICENSED AND INSURED BARTENDER.

DO YOU REQUIRE A DAY-OF COORDINATOR?

NO, BUT WE HIGHLY RECOMMEND HAVING A DAY-OF COORDINATOR.
OUR VENUE STAFF ARE NOT DAY-OF COORDINATORS



FAQ'S

IS PARKING AVAILABLE ON-SITE?

YES, WE OFFER ON-SITE PARKING WITH 45 SPACES AVAILABLE IN OUR PAVED LOT. FOR EVENTS AT FULL CAPACITY, OVERFLOW PARKING IS CONVENIENTLY PROVIDED IN A DESIGNATED AREA ON THE EAST SIDE OF THE VENUE.

DO YOU SUPPLY ANY DECOR?

WE OFFER A CUTE TRIANGLE ARBOR THAT YOU MAY USE. HOWEVER, ASIDE FROM THAT, WE DO NOT SUPPLY ANY OTHER TYPE OF DECOR FOR EVENTS.

DO YOU HAVE DINNERWARE?

YES. WE OFFER PLATES, WATER GOBLETS, CHAMPAGNE FLUTES, WINE GLASSES, AND FLATWARE AVAILABLE FOR AN ADDITIONAL COST, WHICH CAN BE ADDED TO YOUR RENTAL INVOICE.

ARE THERE ANY DECOR RESTRICTIONS?

YES, BEFORE PLANNING YOUR EVENT, PLEASE CONTACT US DIRECTLY FOR OUR LIST OF DECOR RESTRICTIONS TO ENSURE COMPLIANCE WITH OUR GUIDELINES.

ARE THERE "GETTING READY" ROOMS AVAILABLE ON-SITE?

YES! TWO SUITES ARE INCLUDED WITH WEDDING PACKAGES FOR GETTING READY, EACH EQUIPPED WITH A KING BED AND A PRIVATE BATHROOM. ADDITIONAL ROOMS ARE AVAILABLE THROUGH OUR LODGING RENTALS. REFER TO OUR LODGING PACKAGES FOR MORE DETAILS.

DO YOU HAVE ANY VENDORS ON-SITE?

YES! WE OFFER THE OPTION TO BOOK OUR IN-HOUSE DJ FOR YOUR EVENT, SUBJECT TO AVAILABILITY, FOR AN ADDITIONAL ADD-ON CHARGE.

DO YOU OFFER AN ON-SITE SHUTTLE SERVICE?

YES! BEING THAT OUR VENUE IS SO CLOSE TO THE AIRPORT, WE OFFER SHUTTLE SERVICES TO AND FROM THE AIRPORT AND LOCAL HOTELS. THIS CAN BE PURCHASED WITH YOUR WEDDING PACKAGE.

ARE THERE ANY NOISE RESTRICTIONS/CAN WE PLAY MUSIC OUTSIDE?

YES, OUTDOOR MUSIC IS PERMITTED AS LONG AS IT FOLLOWS THE RESIDENTIAL NOISE ORDINANCE. (10PM WEEKDAYS, 11PM FRIDAY AND SATURDAY)